

College Letter of Recommendation Request Form

Mr. Lee | Warhill High School Science Department

Notes:

- LOR requests will be approved only for students who have completed at least one entire course with Mr. Lee, earning a grade of C or higher.
- There are a limited number of LOR requests that will be fulfilled each semester, with preference given to students who have earned good grades and demonstrated academic and interpersonal skills
- Request must be made at least one week in advance, and only requests with completed forms will be considered.

[Part 1]

Full Legal Name (Printed) _____

Date of Request (DD/MM/YYYY) ____ / ____ / _____

Deadline (DD/MM/YYYY) ____ / ____ / _____

[Part 2] Specific Course History. List the class(es) you have taken and/or are currently enrolled in with Mr. Lee:

Example:

Course: Honors Biology _____ Grade Earned B+ Semester Fall 2016

Course _____ Grade Earned _____ Semester _____

Course _____ Grade Earned _____ Semester _____

Course _____ Grade Earned _____ Semester _____

[Part 3] Recent Course History for Math and Science. List the *two most recent science* and the *two most recent math courses* you have taken.

Course _____ Grade Earned _____ Semester _____

Course _____ Grade Earned _____ Semester _____

Course _____ Grade Earned _____ Semester _____

Course _____ Grade Earned _____ Semester _____

[Part 4] Extracurricular Activities. List and describe selected extracurricular activities. They can be school or non-school, and academic, recreational, or otherwise.

Continued on back...

[Part 5] Additional Information:

What do you think are your biggest academic strengths?

Describe non-academic skills (e.g., communication, research, writing, teamwork, etc.) you have developed that you believe will be an assist to your post-secondary goals.

List three words that a teacher, parent, or other adult would use to describe you.

Briefly describe your goals...

... for college:

... for your career after college:

... for your personal life (outside of school and work):

[Part 6] Signature: _____

Date; ____ / ____ / _____